

# Terms and Conditions

1. All work will commence upon receipt of a 50% deposit.
2. The remaining balance of the order value plus shipping, handling and insurance (where applicable) must be received PRIOR to dispatching your order.
3. Jani Silver can arrange for shipping as per client's requirements. Fedex offers Jani Silver a special 40% discount on their regular rates, which we pass on directly to our clients. These fees are billed on the following 10th of each month. Please note that Jani Silver is not responsible for goods once they have left our office.
4. Delivery date estimates will be quoted upon placement of your order. Delivery dates vary depending on styles ordered and the availability of crafts-persons required to process them. Please keep in mind that all our products are hand made. Estimates are usually correct but sometimes minor adjustments to delivery dates may occur.
5. Work on orders will not begin until Jani silver has received all materials required to process the order (ie. special stones, carvings, etc) in our factory in Bali.
6. Upon receipt of your order we will issue a pro-forma invoice. Please read this form carefully as it is our record and confirmation of all order details including special instructions, specifications, changes due to stone size etc. Once signed, this pro-forma confirms that your order details have been understood and that your order will be implemented accordingly.
7. Jani Silver will not violate any copyright. Clients supplying samples for reproduction are responsible to ensure that no one else owns any copyright contained within the design. If Jani Silver learns otherwise, production of the order will cease.
8. The Jani Silver workshop is closed to the public. We take considerable precautions to protect your design. When signing this document you are also agreeing to respect the privacy of our other clients' designs.
9. Samples initiated by client order are charged starting at US\$ 25/design plus the cost of producing the piece.
10. Clients are welcome to visit the factory to check on their samples and discuss details with our sample development team.

If you agree with all the above trading terms and conditions, please sign this agreement and return to our office. Thank you.

Signed by Client

Signed by Jani Silver

( \_\_\_\_\_ )  
Date: \_\_\_\_\_

( Janet Molloy CEO )  
Date: \_\_\_\_\_

## CONTACT DETAILS

Telephone/fax (62-361) 945550

Email: Account Managers [janisilver@dps.centrin.net.id](mailto:janisilver@dps.centrin.net.id); Head Office [janiprod@indosat.net.id](mailto:janiprod@indosat.net.id); Janet Molloy CEO [janetj@indosat.net.id](mailto:janetj@indosat.net.id)

Mail : Jani Production. PO Box 174, Ubud 80571, Bali, Indonesia

Shipping : Jani Production, Jln Ir Sutami. Br/Ds Kemenuh. Sukawati. Gianyar. 80571 Bali. Indonesia.

*Please Note:*

*As an additional safety precaution when shipping we do not use the word "silver" (simply Jani Production) in addressing mail & shipments.*

INTERNATIONAL MONEY TRANSFER is now a straightforward process provided that all the following details are noted. International Wire Transfers may be sent via the following correspondent account: The Chase Manhattan Bank N.A. New York  
QQ: PT Bank International Indonesia, Super Dollar Account Number 2-195-08026.2,

Recipient: Janet Ellen Molloy, Swift Code: IBBKIDJA

Please be sure to include the Swift Code on your transfer

## Other Important Notes

- It is strongly recommended that you photocopy the above information and provide a copy to your bank each time you initiate a transfer.
- Please fax a copy of your transfer receipt to our accounting division at (62-361) 945550 so we can track the status of your transfer.
- Please ensure your bank is a correspondent. Otherwise your transfer may be lost or delayed, resulting in the delay of your order.